

**Edwardsville/Glen Carbon Chamber of Commerce
Halloween Parade
Procedures and Regulations**

Please read all procedures and regulations carefully.
Any willful infraction(s) will result in the immediate disqualification of your entry
and/or removal from the Parade.
The Chamber's decision in all cases will be final.

Procedures

1. Parade line-up begins at 4:00 pm at the Woodland Elementary and Lincoln Middle School parking lots.
2. Bathrooms are available through the gym entrance of Lincoln Middle School.
3. Judging will occur between 5:00 pm and 6:00 pm.
4. **The parade will begin promptly at 6:30 pm.** You must be in place and ready to go!
5. The parade will leave Lincoln Middle School parking lot at Schwarz & West Streets, then travel east on St. Louis Street to Vandalia Street, then north on North Main Street and will disband at High Street.

**In case of Inclement Weather, the Edwardsville/Glen Carbon Chamber of Commerce will make a determination between 5 and 5:30 pm if the Parade will take place. The announcement will be posted on the Chamber's voicemail 618-656-7600 and on the website at www.edglenchamber.com.

Regulations

1. **Registration deadline is October 12th.** Entries postmarked after October 12th will be assessed a \$20 late fee. No registrations will be accepted after October 19th. No entries will be taken by phone.
2. **Line-up**
 - a. During set-up in the float division, please keep all noise down.
 - b. No alcoholic beverages may be consumed or displayed prior to or during the parade.
 - c. Trash is not to be left behind. Use public containers to discard any trash or take it with you when you depart.
 - d. No parking of non-parade related vehicles on school grounds.
3. **Entries**
 - a. All entries shall be respectful and appropriate for a **family environment.**
 - b. No undecorated vehicles will be allowed in the parade.**
 - c. Any undue noises that shall become offensive to the other participants such as air horns, sirens, etc., will not be allowed.
 - d. All motorized vehicles in the parade must be operated by an individual at least **18 years of age** with a valid driver's license. ****ID may be requested**** All vehicles and trailers (floats) must have valid registration and insurance card in their possession at all times.
 - e. All entries must **display line-up number** (given by the Chamber in packet) towards front of float/vehicle on both the right and left-hand side of vehicle/float. **Do not exchange line-up numbers with other Parade participants.**
 - f. Floats are to be no taller than 13'6" due to power lines and stop lights along the Parade route.
 - g. Animals must be restrained (leash, etc.)

4. During the Parade

- a. For safety an adult chaperone, other than the driver, must ride with youth in the back of pickup beds. In addition, an adult walker must be at each vehicle wheel.
- b. All passengers should be secured in or on the vehicle.
- c. The distribution of candy along the Parade route is encouraged, however, for safety purposes, candy should **not be thrown** from any vehicle or float. This is according to a City of Edwardsville safety procedures and the Edwardsville Police Department will be watching for violations. Please assign walkers to distribute the candy. Walkers should distribute candy as far off the road as possible to avoid children running into the streets. Persons distributing items while walking must keep up with the pace of the parade.
- d. All vehicles shall be propelled at a safe speed and maintain a safe distance between parade entries. Conversely, intentional staggering is prohibited.
- e. Reckless and negligent driving is prohibited.
- f. No stopping along the parade route for performing, including in front of the judges' stand.
- g. At the end of the parade, dispose of your leftover candy in the bins at the end of the route. **Do not dump leftover candy in the streets.**