



Edwardsville | Glen Carbon Chamber of Commerce

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edglenchamber.org

Dear Parade Participant:

Thank you for participating in the Annual Edwardsville/Glen Carbon Chamber of Commerce Halloween Parade!

Here are a few reminders:

- The Parade will take place Monday, October 31, 2011.
- Parade line-up begins at 4 pm at the Woodland Elementary and Lincoln Middle School parking lots.
- **No parking of non-parade related vehicles in parade line-up area EXCEPT in the designated long-term parking area (please see map).**
- **Bathrooms** are available at Lincoln Middle School through the gym entrance
- The Parade **will begin promptly at 6:30 pm**. Be in place and ready to go at that time. The Parade **will leave Lincoln Middle School** parking lot at Schwarz & West Streets, then travel east on St. Louis Street to Vandalia Street, then north on North Main Street and **will disband at High Street**.
- The distribution of candy along the Parade route is encouraged, however, for safety purposes **candy cannot be thrown from any vehicle or float**. See Regulation 3c for additional details.
- Minors associated with your entry are your responsibility. Please have an exit plan in place to connect your participants with their parents.

Enclosed you will find:

1. Your line up numbers. **This is your number and spot in the parade line-up.**
Please do not exchange line-up numbers with other Parade participants.
2. Information for judged entries.
3. Regulations.
4. Maps showing your entry point and line-up location.
5. Arrival map.

**In case of Inclement Weather, the Edwardsville/Glen Carbon Chamber of Commerce will make a determination between 5 and 5:30pm if the Parade will take place. The announcement will be posted on the Chamber's website at www.edglenchamber.com and at www.edglenhalloween.com

Please note:

Edwardsville Police Department asks that you do not attempt to drive your entry to the parade launch site through the downtown area as streets will be closed.

Please follow 1) Governors Parkway; or 2) Esic Drive; or 3) E. University Drive; or 4) Center Grove Rd. to IL 157 north. See enclosed map.

Thank you for participating. Enjoy yourself and be safe!

Regulations

Please read all regulations carefully. Any willful infraction(s) will result in the immediate disqualification of your entry and/or removal from the Parade. The Chamber's decision in all cases will be final.

1. Line-up
 - a. During set-up in the float division, please keep all noise down.
 - b. No alcoholic beverages may be consumed or displayed prior to or during the parade.
 - c. Trash is not to be left behind. Use public containers to discard any trash or take it with you when you depart.
 - d. No parking of non-parade related vehicles on school grounds.
2. Entries
 - a. All entries shall be respectful and appropriate for a **family environment**.
 - b. **No undecorated vehicles will be allowed in the parade. Entries must be decorated in accordance with parade theme or seasonal theme (ie. fall, harvest, etc.)**
 - c. Any undue noises that shall become offensive to the other participants such as profanity, air horns, sirens, etc., will not be allowed.
 - d. All motorized vehicles in the parade must be operated by an individual at least **18 years of age** with a valid driver's license. ****ID may be requested****
 - e. All vehicles and trailers (floats) must have valid registration and insurance card in their possession at all times.
 - f. All entries must **display line-up number** (mailed in packet from the Chamber) toward front of float/vehicle on both the right and left-hand side of vehicle/float. **Do not exchange line-up numbers with other Parade participants.**
 - g. Floats are to be no taller than 13' due to power lines and stop lights along the Parade route.
 - h. Animals must be restrained (leash, etc.). Owners are responsible for cleaning up after pets.
3. During the Parade
 - a. For safety, adult chaperones must accompany all youth on floats and in pickup beds. All passengers must be secured in or on the vehicle.
 - b. An adult walker must be at each vehicle wheel.
 - c. The distribution of candy along the Parade route is encouraged, however, for safety purposes, candy should not be thrown from any vehicle or float. This is according to City of Edwardsville safety procedures. The Edwardsville Police Department will be watching for violators. Please assign walkers to distribute the candy. Walkers should distribute candy as far off the road as possible to avoid children running into the streets. Persons distributing items while walking must keep up with the pace of the parade.
 - d. All vehicles shall be propelled at a safe speed and maintain a safe distance between parade entries.
 - e. Reckless and negligent driving is prohibited.
 - f. **No stopping along the parade route for performing, including in front of the judges' stand.**
 - g. **Do not dump leftover candy in the streets.**
 - h. Follow the specific instructions of police officers at the end of the Parade. Once you are off the roadway, DO NOT immediately stop and unload. This will cause a delay in getting the next float or participant off the roadway.



Judged Entries

- Entries may arrive at the assembly area no earlier than 4pm.
- **Judging will begin at 5pm. Entries not in position, with all riders on the float and ready to present by 5pm, shall be eliminated from consideration. No exceptions.**
- **Assign someone on your float to be the official contact for judging. Judges will identify themselves to the contact before judging takes place.**
- Professional (leased) floats are not eligible.
- Decision of the judges is final.
- Awards will be given in the following categories:
 - Large Commercial (15 or more full-time employees) 1st, 2nd, and 3rd place plaques
 - Small Commercial 1st, 2nd, and 3rd place plaques
 - Large Non-Profit (more than 100 members) 1st Place - \$100, 2nd Place - \$75, and 3rd Place - \$50
 - Small Non-Profit (less than 100 members) 1st Place - \$100, 2nd Place - \$75, and 3rd Place - \$50
 - Neighborhood, School & Youth Groups 1st Place - \$100, 2nd Place - \$75, and 3rd Place - \$50

The Grand Prize winner will be chosen from the best of the five 1st Place winners and will be awarded the "Grand Prize Plaque."

- **Judging criteria include:**

CLARITY OF THEME PORTRAYED: *(Maximum 25 Points Awarded)*

Cartoons & Comics

How well the float design concept adapts to the parade theme or a Halloween theme.

WORKMANSHIP: *(Maximum 25 Points Awarded)*

The craftsmanship in the float creation; detail in design; effective use of colors & materials.

ORIGINALITY: *(Maximum 25 Points Awarded)*

The creativeness and originality in the float design concept; uniqueness; creative use of materials.

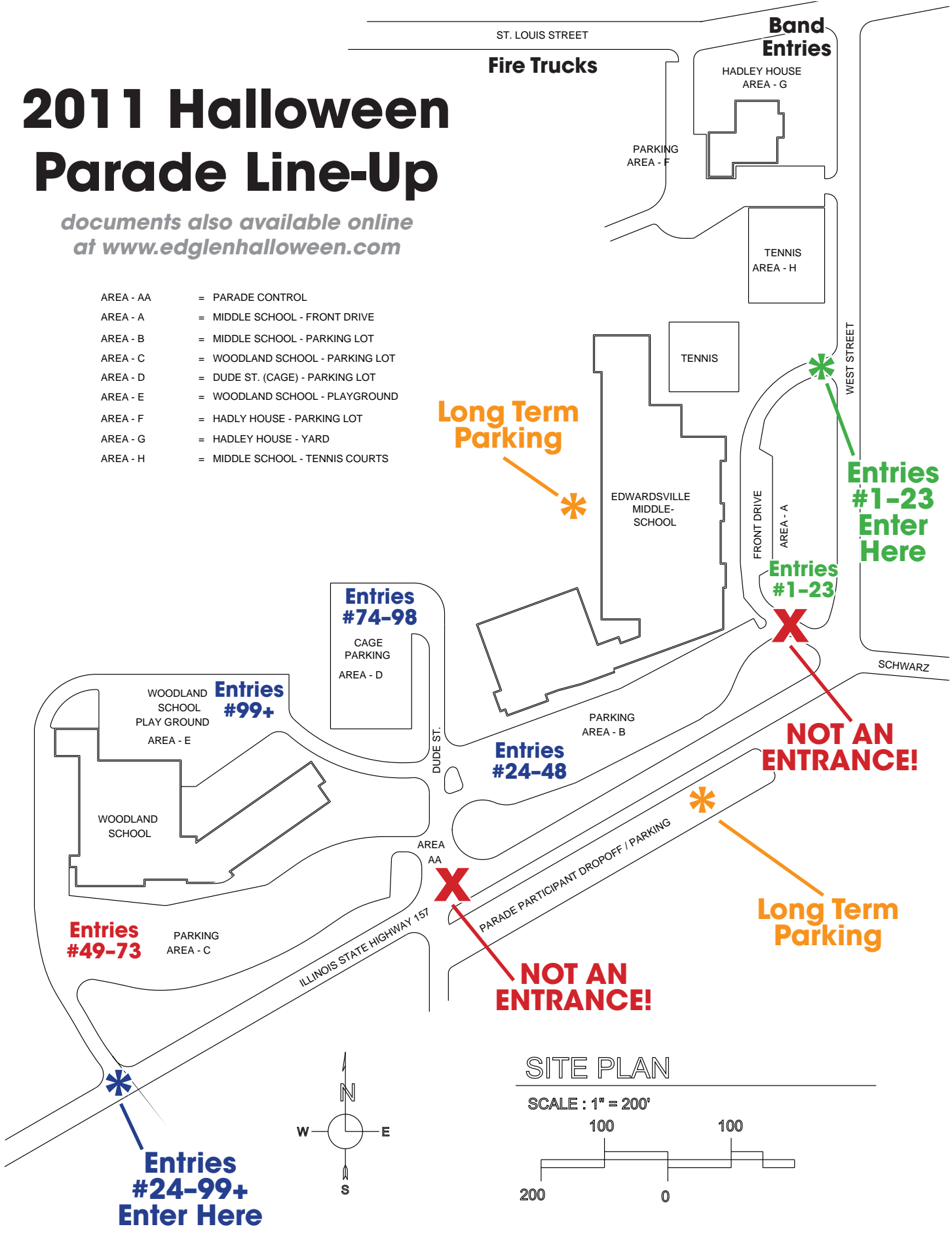
PIZZAZZ: *(Maximum 25 Points Awarded)*

Extra points will be awarded to entries with lights, special effects, or sound effects.

2011 Halloween Parade Line-Up

documents also available online at www.edglenhalloween.com

- AREA - AA = PARADE CONTROL
- AREA - A = MIDDLE SCHOOL - FRONT DRIVE
- AREA - B = MIDDLE SCHOOL - PARKING LOT
- AREA - C = WOODLAND SCHOOL - PARKING LOT
- AREA - D = DUDE ST. (CAGE) - PARKING LOT
- AREA - E = WOODLAND SCHOOL - PLAYGROUND
- AREA - F = HADLY HOUSE - PARKING LOT
- AREA - G = HADLEY HOUSE - YARD
- AREA - H = MIDDLE SCHOOL - TENNIS COURTS



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PIZZA AND BEVERAGES WILL BE FOR SALE.

Look for the American Family Insurance trailer near the Lincoln Middle School Gym entrance!

TO PRE-ORDER PIZZAS:

Call the Chamber office at 656.7600. Pre-ordered pizzas will be available for pick-up at the Royal Solutions trailer.

**Large Little Caesars Pizza - \$10/pizza
1 Topping: Pepperoni, Sausage or Cheese**

Pay by check or cash at pick-up site.



www.edglenhalloween.com

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**For the most up-to-date
announcements regarding
the Halloween Parade,**

visit our website:

www.edglenhalloween.com



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ATTENTION BANDS:

All bands MUST BREAK

FORMATION AND DISPERSE at the

Edwardsville Police Department

and walk to their designated

meeting location.

